

**American Academy of Cosmetic Dentistry
Annual Membership Meeting Agenda
7 p.m. CT, Wednesday, May 20, 2020
Videoconference with Electronic Ballot**

Link to [Emergency Bylaws](#) that were adopted by the Board of Directors on April 1, 2020. These bylaws will only be used for this particular meeting.

| <i>Time</i> | <i>Description</i> | <i>Lead</i> |
|-------------|---|-------------------------|
| 6:30 | Attendee Webinar and Voting Login Begins | |
| 7:00 | Call to Order | Pres. Bakeman |
| 7:02 | President's Welcome and Introduction of Executive Committee and Parliamentarian Ann Guiberson, PRP | Pres. Bakeman |
| 7:04 | Announcement of quorum | Pres. Bakeman |
| 7:05 | Approval of Agenda | Pres. Bakeman |
| 7:07 | Approval of 2019 Minutes | Pres. Bakeman |
| | President's Report – written for efficiency | Pres. Bakeman |
| 7:10 | Verbal Report <ul style="list-style-type: none"> • Budget & Finance Committee (BFC) Audited 2019 Financial Information Written Reports of Boards and Committees <ul style="list-style-type: none"> • American Board of Cosmetic Dentistry (ABCD) • AACD Charitable Foundation Board of Trustees (BOT) • American Board of Cosmetic and Esthetic Dentistry (ABCED) • Awards and Recognition Committee • Distance Learning Ad Hoc Committee • Documentation Task Force • Ethics Committee • International and Affiliate Committee • Marketing Advisory Committee • Member Benefits Committee • Member Relations Committee • Professional Education Committee • Residency Committee • University Relations Committee • Credentialing Committees <ul style="list-style-type: none"> • Accreditation • Fellowship | Dr. Lotardo Ms. Hill |

| | | |
|------|---|--|
| 7:20 | <p>Nominating and Leadership Development Committee Report/Vote to Elect Candidates</p> <p>(Board and ABCD, Election for Nominating and Leadership Development Committee)</p> <p>Election of the Vice President (1 Opening)</p> <ul style="list-style-type: none"> • Fred Peck, DDS, FAACD – nominee (3 minutes) • Marilyn Calvo, DDS, AAACD – running from floor (3 minutes) <p>Election of Board of Directors – Accredited Member (1 Opening)</p> <ul style="list-style-type: none"> • Priya S. Tirumalasetty, DDS, AAACD– nominee (2 minutes) • Clarence P. Tam, DDS, AAACD – running from floor - (2 minutes) <p>Election of Board of Directors – Corporate Member (1 Opening)</p> <ul style="list-style-type: none"> • Chet C. Spivey - nominee <p>Election of Board of Directors - University Member (1 Opening)</p> <ul style="list-style-type: none"> • Barry D. Hammond, DMD – nominee - (2 minutes) • John Calamia, DMD - running from floor - (2 minutes) <p>Election of Board of Directors – General Member (1 Opening)</p> <ul style="list-style-type: none"> • Errin DePalma, DDS – nominee (2 minutes) • J. Quint Whipple, CDT - running from the floor (2 minutes) <p>Election of American Board of Cosmetic Dentistry (3 Openings)</p> <ul style="list-style-type: none"> • Steve D. Hoofard, CDT, AAACD - nominee (2 minutes) • Steven B. Andreaus, DDS, AAACD – nominee (2 minutes) • Cappy Sinclair, DDS, AAACD – nominee (2 minutes) • John K. Sullivan, DDS, AAACD – running from floor (2 minutes) | <p>Dr. Arnold</p> <p>Pres. Bakeman</p> |
| 7:50 | <p>Election of Nominating and Leadership Development Committee (1 Opening)</p> <ul style="list-style-type: none"> • Tanya L. DeSanto, DDS (2 minutes) • Georgia Haddad, DDS (2 minutes) | <p>Pres. Bakeman</p> |
| 7:58 | <p>New Business</p> | <p>Pres. Bakeman</p> |
| 8:00 | <p>Exchange of Gavel and Adjournment</p> | <p>Pres. Lotardo</p> |

PRESIDENT'S REPORT

I would like to thank the Academy for the opportunity to serve on the Executive Committee these past three years. It has been an honor to serve in this capacity, and I feel extremely privileged to have grown in my understanding of the governance of the Academy and to have participated in the administrative processes.

I would also like to thank the volunteers, the staff members and our Executive Director, Barb Kachelski, who responsibly and passionately serve the Academy and our members.

Each year, the Board of Directors and the American Board of Cosmetic Dentistry approve strategic goals. I would like to highlight a few accomplishments from each of the goals that were established at the beginning of the 2019-2020 leadership year.

Goal number one is why AACD exists - **Support the Professional** and there are six objectives that support this goal:

Objective One: Plan to make our brand widely known and respected in the industry

- Surveyed members to understand their usage of AACD's offerings as well as their desires and preferences for professional development.
- Engaged *Go Local Interactive*, a dental digital marketing agency, to help us reach our target audience of elite dental professionals.
- Generated leads from white papers, surveys, slide shows, videos, and a new e-newsletter called *Practice Matters*. More than 9,000 leads have already occurred.
- Implemented retargeting tools using techniques such as look-alike audiences and geofencing.
- Cultivated relationships with industry publications carrying AACD news and featuring our members as subject matter experts.

Objective Two: Retain and engage membership

- The fiscal year end reflected a one percent increase in membership. A special thank you to the Member Relations Committee!
- The board supported and added the following member benefits:
 - Worked to arrange reduced pricing for AACD members who use Chairside Assistant online education for teams.
 - Partnered with Digital Smile Design App.
 - The Member Forum has been a continuing source of support with conversations, connections and advice being freely shared.

Objective Three: Invest in the Scientific Session to create differentiation

- I am so proud of the efforts of this year's Professional Education Committee, chaired by Dr. Sandra Hulac, and so sorry we could not participate in the outstanding program that had been developed.
- Innovative learning opportunities that were planned:
 - iExpert Stations to give you greater hands-on experiences with supplier partners

- Members Choice Awards to recognize the important synergies between AACD members and corporate partners
- Instafamous and other amazing, high caliber speakers
- Many of these innovative ideas will be woven into next year's programming

Objective Four: *Provide education outside of the Scientific Session*

- Staff worked with the Distance Learning Ad Hoc Committee to add webinars to help members with urgent needs related to coronavirus as well as mission-focused clinical content. Since the conference was cancelled, we have hosted two webinars per week to help members. AACD is here for you!
- These webinars have been recorded and placed in AACD's Virtual Campus along with the *Journal of Cosmetic Dentistry* archived issues and 25 high caliber, virtual education courses.
- Curated learning paths are being created in order to make it easier for members to access the wealth of information available through AACD.

Objective Five: *Increase awareness of and participation in AACD's Credentials*

Please review the American Board of Cosmetic Dentistry's report (found in your packet) to learn about this group's efforts to maintain the integrity of the credential and about the support it provides members who wish to meet the Accreditation standard.

Objective Six: *Promote consumer awareness of AACD members.*

- AACD continues to drive consumer traffic to Your Smile Becomes You, and therefore to AACD members via pay-per-click advertising.
- Consumer publications consider AACD a credible source for data and information about cosmetic dentistry. For example, just recently, *Real Simple*, a publication that reaches more than 6 million consumers, referenced AACD on the topic of tooth whitening.
- We are in the process of migrating our health and beauty content from the AACD.com newsroom to YourSmileBecomesYou.com to help with organic SEO and keep the site fresh.

Goal number two: *Foster Leadership* and there are two objectives that support this goal:

Objective One: *Operate within a sound governance structure.*

- Following this member meeting, the board of directors will be reduced from 15 to 13, and in 2021, a reduction to 11 will take place in accordance with the restructuring that was approved by more than two-thirds of members at last year's annual member meeting.
- The Nominating and Leadership Development Committee has created a master document in order to cultivate future leaders of the Academy.

Objective Two - *Steward the resources of the Academy*

- In an effort to focus resources on benefiting members rather than benefiting leadership, the Board of Directors and the American Board of Cosmetic Dentistry met virtually rather than in person for their midwinter meetings.

- They also requested the Nominating & Leadership Development Committee meet via videoconference for candidate interviews. I salute NALDC Chair Dr. Fred Arnold and his committee for adapting to this method and for doing an outstanding job.

Objective Three: Uphold the highest standards of leadership

- The focus this year was on greater transparency of board member voting, with minutes incorporating the names of board members votes for or against each motion.
- In addition, the Documentation Task Force worked with 11 of the AACD's Committee Chairs to provide a virtual manual for future committee leaders.

Thank you to the staff and volunteers who worked so hard to move the organization forward in the best interests of members. I am humbled to have had this unparalleled experience to serve the Academy as President.

Respectfully submitted,
Elizabeth M. Bakeman, DDS



American Academy
of Cosmetic Dentistry®

2019 Year-End Financial Position

Budget & Finance Committee Chair – Dr. Salvatore Lotardo

Chief Financial Officer – Ms. Kathryn Hill, CPA, MPA



2019 Audit Results

- ◆ Unmodified Opinion: The auditors gave the highest level of assurance that the financial statements are presented fairly, in accordance with Generally Accepted Accounting Principles. The auditors deemed the financials statements to be “neutral, consistent, and clear”.
- ◆ Internal Controls: Audit procedures to test the effectiveness of controls used by AACD to prevent or detect material misstatements were preformed. No significant deficiencies were found during their audit.



Revenue Items of Note:

- ◆ Net Income for 2019 was significantly better than budget and prior year.
- ◆ Membership revenue was 7% lower than prior year
- ◆ Annual Meeting revenue was 12% lower than budget and 3% lower than prior year

Expense Items of Note:

- ◆ Annual Meeting expenses were 7% lower than budget
- ◆ Governance expenses were 1% higher than budget and 49% higher than prior year
- ◆ Salaries & Benefits were 10% lower than budget and 3% lower than prior year

AACD Income Statement for Period Ending October 31, 2019

| | Year to Date | | | Prior Year Comparison | | |
|---------------------------------------|------------------|------------------|------------------|-----------------------|------------------|------------------|
| | Actual | Budget | Variance | 2019 | 2018 | Variance |
| Income | | | | | | |
| Membership | 2,111,976 | 2,153,271 | (41,295) | 2,111,976 | 2,261,182 | (149,206) |
| Credentialing | 136,836 | 101,925 | 34,911 | 136,836 | 101,300 | 35,537 |
| Annual Meeting | 2,519,040 | 2,863,919 | (344,879) | 2,519,040 | 2,598,866 | (79,825) |
| Continuums | 61,085 | 109,763 | (48,678) | 61,085 | 83,005 | (21,920) |
| Publications | 182,975 | 162,800 | 20,175 | 182,975 | 187,652 | (4,676) |
| Miscellaneous | 33,551 | 10,000 | 23,551 | 33,551 | 13,388 | 20,162 |
| Total Income | 5,045,463 | 5,401,678 | (356,215) | 5,045,463 | 5,245,393 | (199,929) |
| Expense | | | | | | |
| Membership | 204,336 | 240,036 | 35,701 | 204,336 | 164,921 | (39,414) |
| Credentialing | 101,123 | 119,750 | 18,627 | 101,123 | 105,297 | 4,174 |
| Annual Meeting | 2,250,793 | 2,415,290 | 164,497 | 2,250,793 | 2,542,161 | 291,368 |
| Continuums | 49,114 | 66,280 | 17,166 | 49,114 | 58,367 | 9,253 |
| Publications | 148,376 | 176,100 | 27,724 | 148,376 | 142,791 | (5,586) |
| Salaries & Benefits | 1,570,470 | 1,737,402 | 166,932 | 1,570,470 | 1,620,098 | 49,628 |
| Administrative Operations | 858,671 | 915,158 | 56,487 | 858,671 | 797,618 | (61,053) |
| Governance | 388,033 | 384,028 | (4,005) | 388,033 | 259,803 | (128,231) |
| Total Expense | 5,570,916 | 6,054,044 | 483,128 | 5,570,916 | 5,691,056 | 120,139 |
| Income/Loss before Investments | (525,453) | (652,366) | 126,914 | (525,453) | (445,663) | (79,790) |
| Total Investment Income | 832,819 | 249,448 | 583,371 | 832,819 | (67,185) | 900,004 |
| NET INCOME | 307,366 | (402,918) | 710,284 | 307,366 | (512,848) | 820,214 |



AMERICAN ACADEMY OF COSMETIC DENTISTRY
STATEMENT OF FINANCIAL POSITION

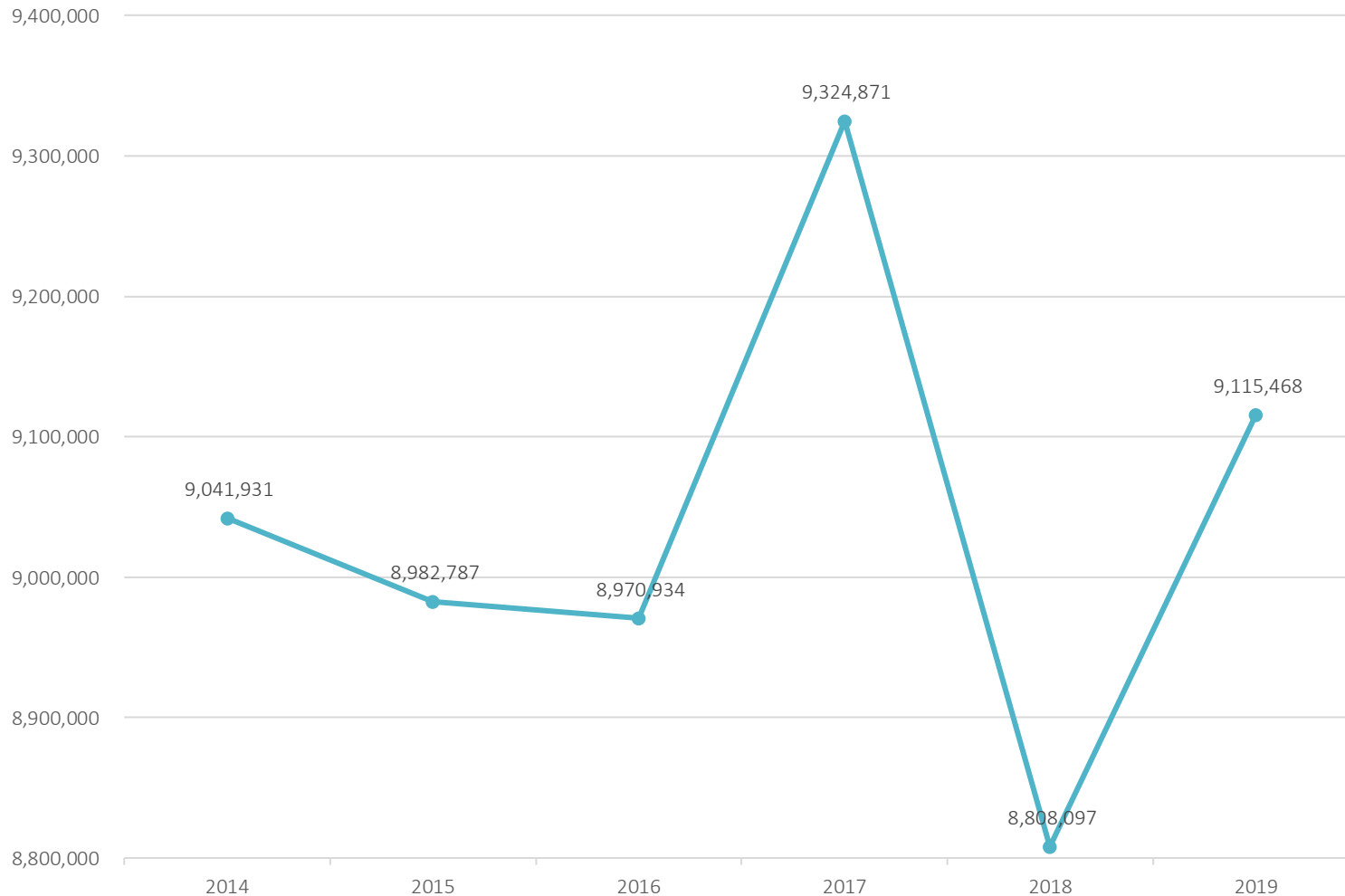
OCTOBER 31, 2019 and 2018

| | 2019 | 2018 | Variance |
|---|-------------------|-------------------|------------------|
| ASSETS | | | |
| Current Assets | 9,413,470 | 9,523,499 | (110,029) |
| Property & Equipment | 2,193,815 | 2,120,580 | 73,235 |
| Other Assets | 234,542 | 210,681 | 23,861 |
| TOTAL ASSETS | 11,841,827 | 11,854,760 | (12,933) |
| LIABILITIES & NET ASSETS | | | |
| Current Liabilities | 2,491,822 | 2,825,457 | (333,635) |
| Other Liabilities | 234,542 | 210,681 | 23,861 |
| Total Liabilities | 2,726,364 | 3,036,138 | (309,774) |
| Net Assets | 9,115,463 | 8,818,623 | 296,840 |
| TOTAL LIABILITIES & NET ASSETS | 11,841,827 | 11,854,761 | (12,934) |

AACD has a strong balance sheet. The ratio of current assets to liabilities indicates that the organization is more than adequately prepared to meet its short-term obligations.

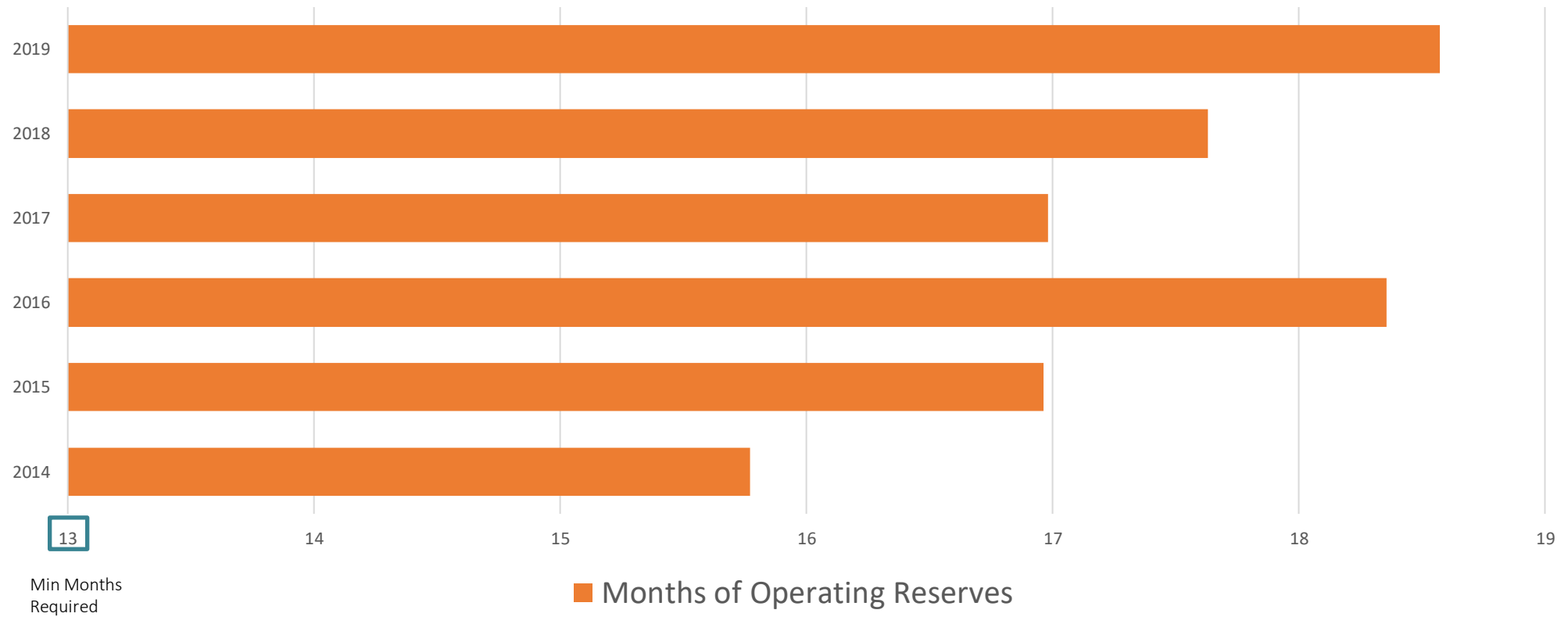


AACD Historical Reserves



- ◆ As of October 31, 2019 AACD had \$9,115,468 in operational reserves, a 3.5% increase over 2018





- ◆ Budget and Finance Policy requires a minimum of 13 months of reserves.
- ◆ At the end of the 2019 fiscal year, AACD had over 18 months of operating reserves.
- ◆ At the end of March 2020, AACD had 16.5 months of reserves.

**American Academy of Cosmetic Dentistry
Thursday, April 25, 2019 Annual Membership Meeting
Draft Minutes
San Diego, CA**

President Dr. J.A. Reynolds called the meeting to order at 5:40 PM PST and introduced the members of the Executive Committee, parliamentarian Jim Jones, and the Executive Director.

A quorum was present. Ms. Kathryn Hill stated there were 158 members present. (Note: Additional people registered following establishment of a quorum. The total number of members after the quorum was stated is 105 Accredited Members and 81 General Member.)

Motion: Without objection, to approve the agenda
Made by: Dr. Steven Andreas
Second by: Dr. James Hastings
Results: Approved

Motion: Without objection, to approve the minutes of the 2018 Annual Membership Meeting
Made by: Dr. Fred Peck
Second by: Dr. Nick Davis
Results: Approved

Dr. J.A. Reynolds provided a president's report, highlighting achievements in the past twelve months.

Dr. Betsy Bakeman and Director of Finance Ms. Kathryn Hill shared information regarding the financial statements of the Academy.

Motion: Without objection, to separate the first Amendment vote into two Amendment votes.
Made by: Marty Zase
Second by: Ron Goodlin
Results: Approved

Motion: On behalf of the BOD and ABCD, I move these bylaws amendments be approved.
Second by: Not necessary. Recommended by the BOD and ABCD
Results:

Bylaw Amendments

Vote 1A: To approve minor changes to the Bylaws that correct wording, clarify and make bylaws consistent but don't fundamentally change the intent.

Motion: Not necessary. Recommended by the Board of Directors/and ABCD

| | |
|-------------------|---|
| Results: | Passed |
| Vote 1B: | To reduce the number of directors on the board from 15 to 11. |
| Motion: | Not necessary. Recommended by the Board of Directors/ and ABCD |
| Results: | Passed |
| Vote 2: | To allow General Members to vote for NALDC member election at the annual member meeting effective 2020. |
| Motion: | Not necessary. Recommended by the Board of Directors/and ABCD |
| Results: | Passed |
| Vote 3 | |
| Motion: | Without objection, to approve that the members of the Past Presidents Bylaws Review Subcommittee must be selected by the members of the Past Presidents Advisory Committee and those subcommittee members shall select their own chairperson. |
| Made by: | Marty Zase |
| Second by: | Nick Davis |
| Results: | Not adopted |
| Vote 4: | To replace the Past Presidents Bylaws Review with a Bylaws Review committee. The make-up of the committee would include a past president, an ABCD member, a BOD member, and two at-large appointees. |
| Motion: | Not necessary. Recommended by the Board of Directors. |
| Results: | Not adopted |

Election of the Vice President (1 Opening)

Candidates for the position were Dr. David Chan and Dr. Fred Peck. Both were given the opportunity to address the meeting for no more than five minutes. After each spoke, the members were asked to vote for ONE representative. Dr. J.A. Reynolds congratulated Dr. David Chan, who was elected Vice President.

Election of Board of Directors – Accredited Member (3 Openings)

- Alexander H. Nguyen, DDS, AAACD – nominee
- Brian K. Dennis, DDS, AAACD – nominee
- Marilyn Calvo, DDS, AAACD – nominee

All three were elected by acclamation

Election of Board of Directors – Corporate Member One-Year Term Special Election (1 Opening)

- Mr. Chet Spivey – nominee

Mr. Chet Spivey was elected by acclamation

Election of Board of Directors – Lab Member (1 Opening)

- Mr. Dane C. Barlow – nominee

Mr. Dane C. Barlow was elected by acclamation

Election of Board of Directors – General Member (2 Openings)

- David H. Yoshimaru, DDS – nominee
- Parihan Tamkin, DDS – nominee

Both nominees were elected by acclamation

Election of American Board of Cosmetic Dentistry (3 Openings)

- Amanda N. Seay, DDS, AAACD – nominee
- Brenda Jennings, DDS, AAACD – nominee

Both nominees were elected by acclamation

Election of Nominating and Leadership Development Committee (1 Opening)

Candidates for the position were Dr. Tanya DeSanto, Dr. Jack Ringer, and Dr. William (John) Rowe. All candidates were given the opportunity to address the meeting for no more than three minutes. After each spoke, the members were asked to vote for ONE representative. The first vote taken did not identify a majority, so the vote was recast. The second vote taken identified a majority. Dr. J.A. Reynolds congratulated Dr. William (John) Rowe, who was elected to a three-year term on the Nominating and Leadership Development Committee.

Dr. J.A. Reynolds passed the President’s gavel to Dr. Betsy Bakeman.

Meeting was adjourned at 7:33 PM PST.

NOTE: 172 people maximum votes for any ballot

Insert financial presentation and committee reports



AACD Annual Member Meeting Report: American Board of Cosmetic Dentistry® (ABCD)

Submitted By: Lauren Shanard, DDS, AAACD - ABCD Chairman

Date: April 23, 2020

Board Members: Lauren Shanard, DDS, AAACD, Steven Hoofard, CDT, AAACD, Brenda Jennings, DDS, AAACD, Adamo Notarantonio, DDS, FAACD, Stevan Orser, DDS, AAACD, Amanda Seay, DDS, FAACD, John Weston, DDS, FAACD, Bradley Olson, DDS, FAACD (Fellowship Chairman)

Board Charge: The American Board of Cosmetic Dentistry is committed to protecting and preserving the validity of the AACD Accreditation and Fellowship examinations while maintaining the standard of excellence the credentials have come to represent. We will assure that the rights and privileges of the Accredited Members are honored while allowing the opportunity for dentists and laboratory technicians to achieve their full potential in cosmetic dentistry.

Strategic Goal(s) Supports:

1. Support the Professional
 - A. Retain and engage membership
 - B. Invest in the Scientific Session to create differentiation
 - C. Provide education outside of the scientific session
 - D. Increase awareness of and participation in AACD's Credentials
 - E. Plan to make our brand widely known and respected in the industry
 - F. Promote consumer awareness of AACD members
2. Foster Leadership
 - A. Operate within a sound governance structure
 - B. Steward the resources of the Academy
 - C. Uphold the highest standards of leadership

How has the ABCD fulfilled its charge and contributed to the strategic plan?

We are proud to welcome our newly Accredited Fellow Members and Newly Accredited Members. Congratulation to the Class of 2020!

Class of 2020 Accredited Fellow Members

Gary R. Hubbard, DDS, FAACD
Amanda N. Seay, DDS, FAACD
Gesica T. Horn, DDS, FAACD

Class of 2020 Accredited Members

Judemar S. Dimapilis, DMD, AAACD
Adam A. Francois, DMD, AAACD
David Joel Hedgecoe, DDS, AAACD
Eric D. Hull, DDS, AAACD
Mohammad Khandaqji, DDS, AAACD
Danièle Larose, DMD, AAACD
Michael Mayers, DMD, AAACD
Cappy Sinclair, DDS, AAACD
Sarah K. Slone, DMD, AAACD
Rita Antonini Tempel, DDS, AAACD

This outstanding group of individuals will be recognized during the 2021 AACD Scientific Session in Denver. Congratulations to all!

- **Written Examination:** Our partnership with Scantron Testing Centers yielded yet another year of success and offers options to those members not attending the annual scientific session. Our testing center availability will begin earlier than usual this year. June 15, 2020 is the scheduled launch date and will be announced as soon as Scantron is allowed to bring people into their testing centers.
- **New formats for credentialing events at the annual scientific session:** The Accreditation tracks are now in a rapid-fire format and are presented by AACD Sanctioned Educators. This format is quite popular with MIP's. Additional case type hands-on workshops have been added to the program. Mentors and MIP's can now meet in a quiet designated location to comfortably discuss cases in the "Case Café". The Case Café is staffed with Accreditation Examiners throughout the week, who generously give their time to mentor MIP's, both at the scientific session and throughout the year.
- We have finalized a new format for reinstatement of Accredited status when AACD membership has lapsed.
- **University Outreach** – There were eight successful University Outreach programs, which were given at universities both nationally and internationally. With the recent closure of colleges and universities across the globe combined with new guidelines for limited size gatherings, it is likely that this will hinder the remainder of the presentations that could have been given by our dedicated Accredited Member volunteers. University Outreach presentations are given by Accredited Members on smile design, Accreditation, and the value of AACD membership.



GIVE BACK A SMILE™
AACD CHARITABLE FOUNDATION INC.

2020 Annual Membership Meeting Report

AACD Charitable Foundation Board of Trustees

Submitted By: Trish Jones, Chair

Board Members: Chair, Trish Jones, Vice Chair, Nancy Lashley Sullivan, Member, Scott Greenhalgh, DDS, Member, Les Latner, DDS, AAACD, Member, Dwight Rickert, CDT, FAACD

Charge: To manage the affairs of the AACD Charitable Foundation

Date: 4/16/2020

How has the BOT fulfilled its charge and contributed to the strategic plan?

The AACD Charitable Foundation assists in rebuilding the smiles and lives of adult survivors of domestic and sexual violence. We do this through our Give Back a Smile program.

The Foundation's strategy focuses on two goals: 1) to increase net revenue 2) to increase charitable impact. Here is a summary of the work since last report that has occurred to help accomplish these goals.

Goal 1) To increase net revenue.

- Social distancing and staying home can be especially dangerous for people experiencing domestic violence. Give Back a Smile is committed to being there for survivors of domestic violence who desperately need our lifechanging smile restoration services. More than ever, we need financial support to ensure we can be there for people who need us now, and in the future.
- One of our major sources of revenue comes from individual cash donations. The Foundation depends on such donations to carry out our mission and have focused on improving donor stewardship. Your tax-deductible financial gift:
 - Ensures eligible GBAS applicants are connected with volunteer cosmetic dentists to restore their damaged smiles

- Makes certain GBAS patients have enough resources to travel to and from all dental appointments
- Assists with dental laboratory costs and specialist fees often required to complete dental treatment
- Supports outreach efforts to increase awareness of GBAS services and the issue of domestic violence
- One of the largest sources of revenue comes from our Whitening Challenge sponsored by Kulzer. Participating offices whiten their patients' teeth with all proceeds coming to GBAS. Congratulations to the following top whitening participants!
 1. Kenneth L. Banks, DDS, AAACD
 2. Linda M. Robinson, DMD
 3. Nelson Kanning, DDS
 4. Kevin J. Alexander, DMD
 5. Alexander H Nguyen, DDS, AAACD
- The Foundation is grateful to have established a relationship with Professional Transition Strategies who is donating a portion of their profits to the Foundation.
- We were not able host the annual GBAS silent auction at AACD 2020, but we will be hosting a virtual silent auction in October which is Domestic Violence Awareness Month. All bidding will be mobile, and this is a great opportunity to get great deals on dental products/services, trips and memorabilia. All proceeds benefit GBAS. [Here is a sneak peek at the auction items that will be up for bid.](#)

Please consider financially supporting Give Back a smile by donating through our [Facebook page](#) or at www.aacd.com/donate. Every dollar donated is levered more than 18 times in donated dental services.

Goal 2) To increase charitable impact.

- After 20 years of restoring the smiles and lives for more than 1,800 survivors of domestic violence, Give Back a Smile released a completely transformed brand identity. We believe the new look better aligns with who we are and the life-changing services we provide. With this new brand, came an all new patient-facing www.givebackasmile.com. We have also updated all Give Back a Smile communications to ensure they are trauma informed.
- To increase national awareness of GBAS services, the AACD Charitable Foundation has been working to cultivate partnerships with influencers like national domestic violence organizations and state coalitions to further establish GBAS as a reputable resource. We have been approved to present a poster at the National Conference for Health and Domestic Violence and are working on relationships with the Institute on Violence, Abuse, and Trauma and the National Resource Center on Domestic Violence.
- Since last report, there have been 87 survivors of domestic or sexual violence who have been newly connected with volunteers for smile restorations.

- There have been 38 smile restorations reported complete. Each valued at more than \$9,000 in donated dental services.
- There are 112 people currently receiving GBAS treatment.
- From the words of a GBAS smile recipient: *"I can smile again. I have more courage move on and do better for myself. Thank you so much for all your program offers. Truly is a blessing."*
- Thank you for your dedication to the AACD Charitable Foundation. Please accept our sincerest thanks to all volunteers and supporters who make our work possible.

AACD 2020 Annual Member Meeting Report



American Board of Cosmetic & Esthetic Dentistry
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Madison, WI 53703

Phone: 608.222.8583
Email: info@abced.com
www.abced.com

American Board of Cosmetic & Esthetic Dentistry

Submitted By: Nicholas Marongiu, DDS, AAACD, President

Date: April 24, 2020

Board Members: Nicholas Marongiu, DDS, AAACD
Mohan Bhuvaneshwaran, MS, AAACD
Bradley Olson, DDS, FAACD
Adamo Notarantonio, DDS, FAACD
William J. Rowe, Jr., DDS, AAACD

Overview

The American Board of Cosmetic and Esthetic Dentistry (ABCED) continues to work with American Board of Dental Specialties (ABDS) and psychometrician on recognition. ABDS is in its third and final review.

AACD 2020 Annual Member Meeting Report: Awards and Recognition Committee

Submitted by: Priya Tirumalasetty, DDS, AAACD, Chair

Date: April 29, 2020

Committee Members: Priya Tirumalasetty, DDS, AAACD, Chair, Marilyn Calvo, DDS, AAACD, Ramon Duran, DMD, AAACD, Keerti Sahasrabudde, DDS, AAACD, Paul VreNon, DDS, AAACD, Michael Weiss, DDS, AAACD

Charge: Encourage applicants, review and vet nominations for “Evy” Celebration of Excellence Awards and recommend winners to the Executive Committee. The Executive Committee has the final decision.

Strategic Goal(s) Supports:

1. Support the Professional
 - A. Plan to make our brand widely known and respected in the industry
 - B. Retain and engage membership
2. Foster Leadership
 - A. Uphold the highest standards of leadership

How has the committee fulfilled its charge and contributed to the strategic plan?

- The committee has met throughout the year.
- A written manual has been assembled to assist future leaders.
- The committee has decided to implement an internal vetting process prior to the nomination of all unknown or non-member candidates. The Awards Committee may confidentially verify information written in the nomination statement and about the nominee’s engagement with the AACD to ensure the validity of the information provided in all nominations. This process was suggested to protect the award and ensure that members receiving the award maintain the high ethical standards set forth by the AACD. The process would be initiated by the staff liaison and subsequently approved by the committee chair and senior member.
- The committee chose to not award an Outstanding innovation Award, a Lifetime Achievement Award or an Affiliate Spirit award this year since there were no feasible nominations. This decision was made to protect the credibility and prestige of the Evy Award.
- The committee has changed the dates of the nomination process to open the nominations to members at an earlier date to ultimately allow Evy recipients more time to plan for travel to the AACD Scientific Session in any given year.
- The Outstanding Service Award was renamed to Outstanding Service and Mentoring Award.
- Nominating individuals can no longer nominate themselves or any AACD staff members for Evy Awards going forward.
- Due to the cancellation of AACD 2020 Orlando, all 2020 Evy award winners will be honored at the Celebration of Excellence at the 37th Annual AACD Scientific Session in Aurora, CO. These awards will be presented as the AACD 2020-2021 Evy Awards.

AACD 2020 Annual Member Meeting Report: Distance Learning Ad Hoc

Submitted by: Cappy Sinclair, DDS, AAACD, Chair

Date: May 1, 2020

Committee Members: Cappy Sinclair, DDS, AAACD, Chair, Dennis Hartlieb, DDS, AAACD, Brenda Jennings, DDS, AAACD, Jeffrey Lineberry, DDS, AAACD, Amanda Seay, DDS, FAACD, Thomas Trinkner, DDS, AAACD

Charge: To select speakers, topics, and distance education delivery vehicles to assist AACD members in attaining the highest level of personal, professional, and leadership skills.

Strategic Goal(s) Supports: Provide education outside of the Scientific Session

How has the committee fulfilled its charge and contributed to the strategic plan?

- Committee has suggested speakers for the Virtual Campus and provided introductions where appropriate.
- Committee has approved education path and offered guidance for future growth.
- Committee has suggested speakers for AACD's webinar program which re-launched in March of 2020. Webinars are currently being offered to members every week during the COVID crisis, and sponsored webinar opportunities are scheduled to be offered to our corporate partners as soon as May.
- Editing is underway for the 28 courses that have been filmed but not yet produced. Courses will go through the internal review process prior to posting to the Virtual Campus over the next several months.
- Committee has offered suggestions for virtual learning opportunities for students.

AACD 2020 Annual Member Meeting Report: Documentation Task Force

Submitted by: Brian Dennis, DDS, AAACD, Co-Chair and Alexander Nguyen, DDS, AAACD Co-Chair

Date: April 30, 2020

Committee Members: Brian Dennis, DDS, AAACD and Alexander Nguyen, DDS, AAACD

Charge: Work with committee chairs to document committee chair and member timelines and activities. Its first task is to establish a template and provide it to all BOD committee chairs.

Strategic Goal(s) Supports:

3. Support the Professional
 - A. Retain and engage membership

4. Foster Leadership
 - A. Operate within a sound governance structure
 - B. Steward the resources of the Academy
 - C. Uphold the highest standards of leadership

How has the committee fulfilled its charge and contributed to the strategic plan?

The Documentation Task Force was established and populated for the purposes of strategically outlining committee timelines and activities. The timelines will be passed along to future committee chairs to provide a foundational knowledge basis of activities completed throughout the year by the previous committee chair, staff liaison, and the committee.

This task force, although small, worked hard to create and maintain a template that was then distributed to all committee chairs and their staff liaisons for completion. The template outlines important items such as:

- Committee name
- Whether the committee is a standing committee, ad-hoc committee or a task force
- Committee term
- Committee charge
- To whom the committee reports
- Committee chain of command
- Who appoints the chair of the committee
- Scheduled meetings
- Committee contact information
- Access to committee policies

- Timeline of responsibilities, person responsible, date of completed activities
- Any example emails that can be used as reference for the future.

This task force has made sure many of the timelines have been completed, updated, and added to throughout the year. These documents will be kept on file for future leadership to gain knowledge from.

AACD 2020 Annual Member Meeting Report: Ethics Committee

Submitted By: Daniel King, JD, Chair

Date: April 28, 2020

Committee Members: Daniel King, JD, Chair, Dane Barlow, Keri Do, DDS, AAACD, Alexander Nottingham, JD, MBA, Wesley Ulrich, DDS, AAACD

Charge: The Ethics Committee's charge is to address ethics concerns of members of AACD's three boards (BOD, ABCD, BOT) and addressing ethics concerns of members (for example, advertising the credential improperly).

Strategic Goal(s) Supports: Supports all guideposts.

How has the committee fulfilled its charge and contributed to the strategic plan?

- Continued monitoring and protection of the AACD name and logo use by non-members and members
- Assistance in correct advertising usage

AACD 2020 Annual Member Meeting Report: International and Affiliates Committee

Submitted by: Saiesha Mistry, BDS, MSc, AAACD, Chair

Date: April 29, 2020

Committee Members: Saiesha Mistry, BDS, MSc, AAACD, Chair, Amy Hughes, DDS, AAACD, Jack Ringer, DDS, FAACD, Amanda Seay, DDS, FAACD, David Yoshimaru, DDS

Charge: To develop a strategy for the AACD to become more strategic in serving separately incorporated organizations (corporations, international, affiliates) with an emphasis on laying the foundation for mutually beneficial relationships and increase membership.

Strategic Goal(s) Supports:

1. Support the Professional

E. Plan to make our brand widely known and respected in the industry

How has the committee fulfilled its charge and contributed to the strategic plan?

This year, the International and Affiliates committee hoped to continue to work on how value can be provided to the Affiliates and how Affiliates can provide value to the Academy.

The committee met a just once during the year. We reviewed the following:

- Strategy related to International and Affiliates and the Academy
- Review of recommendations from the Board
- Review of the Affiliate agreement and compliance of Affiliates

The final consensus was:

1. International and Affiliates are groups that continue to require committee discussion and reach out.
2. The relationship between the Academy and Affiliates has not been solved to date.
3. The committee is in agreement that lines of communication need to continue to remain open between the Academy and Affiliates for the relationship to be effective.

AACD 2020 Annual Member Meeting Report: Marketing Advisory Ad Hoc Committee

Submitted by: Fred Peck, DDS, FAACD, Chair

Date: April 17, 2020

Committee Members: Fred Peck, DDS, FAACD, Chair, Alexandra Arnold, DMD, Brian Baliwas, DDS, William Dorfman, DDS, FAACD, Keith Humes, Sarah Jembreil, DDS, AAACD

Charge: To explore and suggest to the board modalities and ideas that create awareness of AACD to the public and other current marketing initiatives relevant to promote the Academy.

Strategic Goal(s) Supports:

5. Support the Professional
 - A. Plan to make our brand widely known and respected in the industry
 - B. Retain and engage membership
 - C. Invest in the Scientific Session to create differentiation
 - D. Provide education outside of the Scientific Session
 - E. Increase awareness of and participation in AACD's Credentials
 - F. Promote consumer awareness of AACD members

How has the committee fulfilled its charge and contributed to the strategic plan?

This ad hoc committee has been pulled together twice since the return of Mr. Mike DiFrisco, Chief Marketing Officer and AACD staff liaison.

The group met on January 29, 2020. Chair, Dr. Fred Peck gathered this committee to discuss the promotional challenges related to lagging attendance for AACD 2020 Orlando. Discussion revolved around targeting and, specifically, Facebook custom audiences. There was a desire to develop some sort of promotion to incent registrations and that some sort of incentive was necessary to elicit registrations. Grassroots, genuine (not from corporate) messaging was discussed; Finding the influencers who are already going and use them as advocates and evangelists and have them create a sense of Fear of Missing Out. Ask educators to promote their presence at the meeting with videos.

The group was pulled together on March 20, by chairman, Dr. Fred Peck, where discussion centered around what this committee believes are recommended courses of action during this pandemic downturn while our members and their businesses are working through this time of uncertainty: What do you think AACD should be focused on right now for our members to 1) continue to value their Academy affiliation and 2) be a relevant and authentic resource for our membership? What expectation would have for the Academy right now? 3) Getting some incentive in place for the meeting next year. Focus on W.I.N. What's Important Now. Dentists need to know how to navigate this crisis.

AACD 2020 Annual Member Meeting Report: Member Benefits Task Force

Submitted by: Salvatore Lotardo, DDS, AAACD, Chair

Date: April 29, 2020

Committee Members: Salvatore Lotardo, DDS, AAACD, Tara N. Hardin, DDS, FAACD

Charge: To explore a buying group concept and recommend relevant BOD action.

Strategic Goal(s) Supports:

1. Support the Professional
 - B. Retain and engage membership

How has the committee fulfilled its charge and contributed to the strategic plan?

This year, the Member Benefits Task Force launched two new, members-only, preferred pricing partners:

- Academy of Chairside Assisting Online Campus Subscription: members save \$200 on an annual subscription (billed monthly)
- DSDApp by Coachman: members save \$200 on an annual subscription as well as access to the online Smile Designer Certification Course valued at \$999.

The Member Benefits Task Force has also been working diligently to vet and research the option of offering a buying group member benefit.

AACD 2020 Annual Member Meeting Report: Member Relations Ad Hoc Committee

Submitted by: Marilyn Calvo, DDS, AAACD, Chair

Date: April 29, 2020

Committee Members:

Marilyn Calvo, DDS, AAACD, Chair
Marina Ambridge, DDS
Steven Andreas, DDS, AAACD
Alexandra Arnold, DMD
Matthew Asaro, DDS
Dane Barlow
Mohan Bhuvaneshwaran, MDS, AAACD
David Chan, DMD, AAACD
Christopher Comfort, DDS, AAACD
Brian Dennis, DDS, AAACD
Talal Dimachki, DDS
Keri Do, DDS, AAACD
Joseph Duncan, DDS
Ramon Duran, DMD, AAACD
Per Ekblom, CDT, AAACD
Sandra Finch, DMD AAACD
Anthony Gadbois, DDS, AAACD
Caroline Girard, DDS

Saiesha Mistry, MSc, AAACD, Co-Chair
Amy Hughes, DDS, AAACD
Les Latner, DDS, AAACD
Jeffrey Lineberry, DDS, AAACD
Marianella Marin, DDS, AAACD
Devin McClintock, DDS
Alberto Meza, DDS, AAACD
Alexander Nguyen, DDS, AAACD
Tracey Nguyen, DDS, AAACD
Keerti Sahasrabudhe, DDS, AAACD
Cynthia Stephenson, DDS
Darya Timin, DDS
Ossie Vereen, CDT, MDT, AAACD
Paul VreNon, DDS, AAACD
Eric Wang, DDS, AAACD
Christopher Weber, DDS
Quint Whipple, CDT

Charge: Laser focus on several areas of membership:

1. **New Member Relations** - develop a plan to contact new members and welcome them to the Academy and work with staff to assure the new member is aware of all the benefits of membership.
2. **Retention** – develop ideas to improve retention, survey members who leave and understand why they leave.
3. **First time Attendees to Scientific Session** – develop special events to welcome first time attendees.

Strategic Goal(s) Supports:

6. Support the Professional
 - A. Retain and Engage Membership

How has the committee fulfilled its charge and contributed to the strategic plan?

The work that this committee continues to focus on is extremely important to the mission of the Academy. The committee has helped to increase the 1st year retention rate for a second year in a row to 44%.

This committee calls new members in their first month of membership and their ninth month of membership to check in and ensure that:

- All their questions are answered
- They are aware of the benefits available to them as a member of the AACD

The committee has also helped to

- Provide the suggestion to the Distance Learning Ad Hoc Committee to incorporate Learning Paths into the Virtual Campus content plan
- Continues to help and promote the New Member Adviser Program
- Continues to work on increasing member engagement via the MyAACD Network Discussion forum

AACD 2020 Annual Member Meeting Report: Professional Education Committee

Submitted by Sandra Hulac, DDS, FAACD, Chair

Date: April 20, 2020

Committee Members: Sandra Hulac, DDS, FAACD, Elizabeth Bakeman, DDS, FAACD, Salvatore Lotardo, DDS, AAACD, Chair, David Chan, DMD, AAACD, Steve Hoofard, CDT, AAACD, Courtney Lavigne, DMD, AAACD, Peyman Raissi, DDS

Professional Education Committee Charge

- A. Select program direction and program specifics for AACD's Scientific Session.
- B. Select topics and speakers.

Strategic Goal(s) Supports:

- A. Develop educational programming for Lectures, Headliners and General Sessions for the AACD Annual Scientific Session.
- B. Identify subject areas that would be valued by the attendees, contribute to the overall content of the meeting, and provide corporations with guidance on possible topics.
- C. Identify industry partners, including corporate sponsors, who have the potential of supporting AACD's Scientific Sessions and work with AACD staff for follow-up.
- D. Utilize personal and professional relationships for the purpose of recruiting speakers and corporate materials/products.
- E. Develop comprehensive AACD educational objectives and supporting programming within the financial parameters.

How has the committee fulfilled its charge and contributed to the strategic plan?

Education

- Observation seating – The PEC addressed the feedback concerning room capacities for the popular hands-on workshop sessions. By adding observation seating attendees could participate in the session but leave seats available for those attendees who want and need the hands-on training.
- The BOD approved a small, hands-on workshop course registration fee for individuals who received a complimentary registration to the Scientific Session.
- High-caliber Headliner speakers on the agenda – John Kois, DMD and Inaki Gamborena, DDS.
- Seven international speakers alongside 60 dentists, lab techs and educators from the states.
- Signature Event for Advanced Accredited Members with guest international speaker Tony Rotondo, BDSc.

Exhibit Hall

- Instafamous - This fast-paced session had four dental industry social media leaders
- iExpert Experience – Exhibitors were to hold mini, hands-on learning opportunities at their booth in a relaxed setting.

- Members' Choice Awards – Selected dentists would talk about the products they cannot live without. Vendors would have received recognition with a blue ribbon and a marketing campaign to advertise that they are a Members' Choice Award winner. Presentations would have been done from center stage in the exhibit hall during lunch.
- Member Pearls – A new twist for 2020, chosen AACD members would share brief, actionable takeaways in a rapid-fire format from center stage in the exhibit hall during lunch.
- Innovation Station (Splash Zone 2.0 renamed) – Centered in the exhibit hall, attendees would have had an opportunity to meet with representatives from the latest technology masters so they could learn about oral scanners, 3 D equipment and digital systems.
- Shortened the Exhibit Hall hours to Thursday and Friday.

Networking

- New event added to give first time attendees and new members an opportunity to meet the Board of Directors prior to the opening Welcome Reception.
- Golf tournament offered on Wednesday morning with a fundraising component for Give Back a Smile.

Miscellaneous

- New event registration software, onsite registration system, CE tracking and mobile application.
- Relocation of University Poster Session from exhibit hall to exhibit foyer to increase visibility for students.
- Updated Professional Education Committee policies and procedures.

AACD 2020 Annual Member Meeting Report: Residency Task Force

Submitted by: Brian LeSage, DDDS, FAACD, Chair

Date: April 29, 2020

Committee Members: Brian LeSage, DDS, FAACD, Chair, Elizabeth Bakeman, DDS, FAACD, Susan Hollar, DDS, FAACD

Charge: Develop and implement a Universal Residency program both nationally and internationally that will train and prepare young clinicians for excelling in a responsibly based cosmetic private practice setting.

Strategic Goal(s) Supports:

1. Support the Professional
 - A. Provide education outside the Scientific Session

How has the committee fulfilled its charge and contributed to the strategic plan?

The committee continues to work to make the AACD Residency Program more widely known and to increase the number of preceptors. There is also an executive / part-time residency program under consideration. They also are working with the Distance Learning Ad Hoc Committee when it comes to didactic topics that need to be covered.

The committee is also near completion of review of a tracking system for Preceptors and Residents to track their progress in one place. The project has been difficult because of the necessary requirements; however, the committee is confident that the program that is selected will serve the program well.

This year, there are three new preceptors and three new residents added to the program since it began in 2018.

AACD 2020 Annual Member Meeting Report: University Relations Committee

Submitted by: Aikaterini Papathanasiou, DDS, DMD, Chair

Date: April 28, 2020

Committee Members: Aikaterini Papathanasiou, DDS, DMD, Chair, John Calamia, DMD, Brian LeSage, DDS, FAACD, Steven Milhauser, DDS, Joe Ontiveros, DDS, MS, Stevan Orser, DDS, AAACD, Augusto Robles, DDS, MS, Rod Souza, DDS

Charge: To improve coordination among the volunteer groups currently working or planning to work with universities, faculty or students.

Primary Duties: Further AACD's strategic goals to advance cosmetic dental education and to increase membership by interfacing with universities and their involvement with AACD.

Strategic Goal(s) Supports:

1. Support the Professional

- A. Plan to make our brand widely known and respected in the industry
- B. Retain and engage membership
- C. Invest in the Scientific Session to create differentiation
- D. Provide education outside of the Scientific Session
- E. Increase awareness of and participation in AACD's Credentials

How has the committee fulfilled its charge and contributed to the strategic plan?

While we were not able to see our planning for the Poster and HEAPS competitions, the University Educator's Forum or Student Day come to fruition, we did make progress in refining our processes as well as in increasing interest in our programs.

Poster and HEAPS Competitions

- There were 34 students (3 HEAPS and 31 Poster), representing 14 different schools, selected to either compete or display at the AACD 2020 Orlando
- All participants, schools and faculty mentors will be recognized and the AACD website

University Educator's Forum

- The forum provides educators and chance to exchange knowledge and educational resources for the purpose of advancing excellence in esthetic dental education.
- The agenda for this year's program included a presentation from Harvard University professor, Dr. Hiroe Ohyama and others on their esthetic curriculum as well as a discussion on how to promote student esthetic study clubs. The UEF was also going to discuss the AACD University and Residency programs.

Student Day

- Thanks to generous support from three sponsors, plans for Student Day were bigger than ever.
- The agenda for this year's program included a presentation on the benefits of membership in AACD, information about the residency program and credentialing process, and a clinical case presentation by Brian LeSage, DDS, FAACD.

The following universities contributed to the *Journal of Cosmetic Dentistry* bringing credibility to our peer-reviewed publication:

- Loma Linda University School of Dentistry
- NYU College of Dentistry
- The Dental College of Georgia at Augusta
- The University of Texas School of Dentistry at Houston
- Harvard School of Dental Medicine
- University of Pennsylvania School of Dental Medicine

AACD 2020 Annual Member Meeting Report: Accreditation Committee

Submitted by: Adamo Notarantonio, DDS, FAACD

Date: April 28, 2020

Committee Members: Adamo Notarantonio, DDS, FAACD (Chairman), Brett Magnuson, DMD, AAACD, Nelson Rego, CDT, AAACD, William (John) Rowe, Jr., DDS, AAACD

Committee Charge: Works in tandem with the American Board of Cosmetic Dentistry and credentialing department to recommend policy, guidelines and rules for achieving Accreditation in the AACD.

Strategic Goal(s): Support the Professional - Increase awareness of and participation in AACD's credentials.

How has the committee fulfilled its charge and contributed to the strategic plan?

- Works within the budget designated by the American Board of Cosmetic Dentistry (ABCD) and the Board of Directors.
- Committee members are liaisons for the applicants to field any questions and provide assistance with the Accreditation process or protocol.
- Ensures compliance with the mission and vision statements of the American Board of Cosmetic Dentistry.
- The Accreditation Chair will train and develop Accreditation examiners.
- The Accreditation Chair works with the AACD credentialing and meeting departments on all credentialing workshops at the annual scientific session.
- The Accreditation Chair selects examiners for Accreditation exams (clinical and oral).

We proudly recognize the Accreditation Class of 2020

Judemar S. Dimapilis, DMD, AAACD
Adam A. Francois, DMD, AAACD
David Joel Hedgecoe, DDS, AAACD
Eric D. Hull, DDS, AAACD
Mohammad Khandaqji, DDS, AAACD
Danièle Larose, DMD, AAACD
Michael Mayers, DMD, AAACD
Cappy Sinclair, DDS, AAACD
Sarah K. Slone, DMD, AAACD
Rita Antonini Tempel, DDS, AAACD

These outstanding individuals will be recognized for their accomplishments during the 2021 AACD Scientific Session in Denver.

AACD 2020 Annual Member Meeting Report: Fellowship Committee

Submitted By: Bradley J. Olson, DDS, FAACD

Date: April 28, 2020

Committee Members: Bradley J. Olson, DDS, FAACD (Chairman), J. Fred Arnold, DMD, FAACD, Betsy Bakeman, DDS, FAACD, Brian LeSage, DDS, FAACD, Mike Morris, CDT, FAACD, Adamo Notarantonio, DDS, FAACD, Michael Sesemann, DDS, FAACD, John Weston, DDS, FAACD, Greg Wright, DDS, FAACD

Committee Charge: Works in tandem with the ABCD and credentialing department to recommend policy, guidelines and rules for achieving Fellowship in the AACD.

Strategic Goal(s): Support the Professional - Increase awareness of and participation in AACD's credentials.

How has the committee fulfilled its charge and contributed to the strategic plan?

Congratulations to the three newest Accredited Fellow Members!

Gary Hubbard, DDS, FAACD

Amanda Seay, DDS, FAACD

Gesica Horn DDS, FAACD

These outstanding individuals will be recognized during the 2021 AACD Scientific Session in Denver.

Fellowship exams will begin again in July of 2020 and continue through the end of November 2020.

An updated Fellowship Workshop and Fellowship Calibration will be presented at AACD Denver 2021.

EMERGENCY BYLAWS of The American Academy of Cosmetic Dentistry, Inc.

I. Background

These Emergency Bylaws have been adopted by the Board of Directors of the American Academy of Cosmetic Dentistry, Inc. (“AACD”) in response to the COVID-19 emergency (the “Emergency”). Because of the Emergency, it is not feasible for AACD to hold the 2020 scientific session and annual member meeting that was scheduled to be held in Orlando, FL during the period of April 19-27, 2020. With restrictions recommended and ordered by the federal and state governments on gatherings of groups of persons, an in-person annual member meeting is not feasible for an indefinite period.

In order for AACD members to, nonetheless, still be able to elect members of the Board of Directors and officers as they are to do annually under the regular AACD bylaws, these Emergency Bylaws have been adopted pursuant to lines 649-653 of AACD bylaws regarding emergency amendment: “In the event of an emergency, as determined only by the Board of Directors, requiring amendment of these bylaws, amendments may be considered with the only notice being that given at an earlier meeting of the same session. In such event approval of any amendment shall require the affirmative vote of ninety percent (90%) of the votes cast.”

These Emergency Bylaws apply only for purposes of the AACD 2020 annual member meeting.

II. Remote Participation

The Board of Directors shall establish a time and date for the 2020 Annual Member Meeting and the method by which the meeting will be held by remote participation. In the event of a change in the date of the annual meeting, notice shall be given to the members as specified in the regular Bylaws. Notice to the members of the meeting shall include a description of the means of remote participation being used, the need to register for the meeting at least five days prior to the date of the meeting, and how to register for the meeting.

In holding the meeting by remote participation:

- (a) AACD shall implement reasonable measures to verify that each person deemed present and permitted to vote at the meeting by means of remote participation is a member in good standing who has registered for the meeting at least five days prior to the date of the meeting.

- (b) AACD shall implement reasonable measures to provide members in good standing a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting concurrently with the proceedings.

- (c) AACD shall create a record of voting or other action by any member that votes or takes other action at the meeting by means of remote communication.

III. Quorum; Member Voting

Although AACD shall actively promote the annual meeting and believe that attendance should meet the quorum requirements under the regular Bylaws, due to this being the first meeting by remote participation, there shall be deemed to be a quorum for the meeting if at least 10% of registered and eligible attendees attend the meeting.

All members, who are in good standing and who have registered for the meeting at least 5 days prior to the date of the meeting, shall be eligible to vote at the meeting.

IV. Other

The meeting shall otherwise be conducted consistent with the regular Bylaws, unless the Board of Directors determines, by resolution, that any other change is necessary to successfully carry out the 2020 annual meeting in this new format.